

**BYLAWS OF
THE WILBRAHAM REPUBLICAN TOWN COMMITTEE**

Wilbraham, Massachusetts

SECTION I. NAME AND PURPOSE

Article 1. The name of this organization shall be the Wilbraham Republican Town Committee, hereinafter called the Committee.

Article 2. The purpose of the Committee is to promote the principles of the Republican Party, to cooperate in carrying out the program of the Republican State and Republican National Committees, and to promote the election of Republican candidates to public office.

SECTION II. MEMBERSHIP

Article 1. The Committee shall consist of Members and Associate Members, all of who are enrolled members of the Republican Party resident in the Town of Wilbraham. Members shall be elected from their town at the Presidential Primary, provided that by such election the total number of Members of the Committee shall not exceed the number determined under Section Article 3 hereunder. (Ch 52 sec 2)

Article 2. The Members of the Committee shall hold office for four years, from the May 15th following their election and until their successors have organized. (Ch 52 sec 2)

Article 3. The existing Committee shall determine the number of members to be elected at the next Presidential Primary and the secretary of the Committee shall give notice of the number to be elected to the Secretary of the Commonwealth and to the Republican State Committee on or before August 1st of the year preceding the year in which they are to be elected. That number shall not be less than three nor more than 35. (Ch 52 sec 9)

Article 4. At its organizational meeting (see Sec. III Article 1 below), the Committee may add to its elected Members, provided the number of Members never exceeds the number set in Section II Article 3 above.

Article 5. The Committee may, by majority vote at any meeting appoint Associate Members, who shall enjoy all the rights and privileges of membership, except that they shall not have the right to vote or to serve as Committee officers. (Ch 52 sec 9)

Article 6. The number of Associate Members shall not be more than 35.

Article 7. In case of a Committee member's death, resignation, refusal to serve, cancellation or change in party enrollment, his place will be declared vacant and the vacancy may be filled by the Committee. Nothing in these bylaws shall be construed to

prevent both members of a married couple from being full Members of this Committee. Any member may resign from the Committee by giving notice in writing to the Chairman. (ch 52 sec 2)

Article 8. If any member changes his residence from Wilbraham, he shall cease to be a member at the end of the calendar year during which said residence was changed, his place shall be declared vacant, and the vacancy may be filled by the Committee. (ch 52 sec 2) rev.1/93

Article 9. The public endorsement of any candidate other than a Republican in a partisan election by a member of the Committee shall constitute an automatic resignation from the Committee.

Article 10. The Committee may elect Honorary Members from among former members of the Committee and may elect State dignitaries as Honorary Members.

SECTION III. ORGANIZATION

Article 1. The Committee shall, within ten days after May 15 next following the election of its members, meet and organize by choice of a Chairman, Vice-Chairman, Secretary, Treasurer, Corresponding Secretary, and Nominating Committee Chairman.

A Member may be elected both Secretary and Corresponding Secretary.

The Chairman, Vice-Chairman, Secretary, Treasurer, and Corresponding Secretary shall hold office for a term of two years from the date of their election and until their successors have been elected.

Article 2. Any officer of the Committee may be removed from office by a majority vote of those present and voting, a quorum being present, at any regular or special meeting of the Committee, provided, however, that seven days written notice has been sent to all members that the removal of officer (s) is to be considered. (ch 52 sec 10)

Article 3. Such sub-committees as are determined to be desirable by the Chairman may be appointed by the Chairman, except as otherwise provided herein.

Article 4. At its first meeting, the Committee shall fix the number of, and elect an Advisory Committee, which shall include the Chairman, Vice-Chairman, Secretary, Treasurer, and Corresponding Secretary of the Committee and may include the Chairmen of any of the various standing committees.

SECTION IV. DUTIES OF OFFICERS

Article 1. The Chairman of the Committee shall, in addition to the duties required by law, call all meetings of the Committee, preside at all meetings of the Committee, direct the work and functioning of the Committee, appoint all sub-committees and officers, except as otherwise provided herein, and shall serve as Chairman of the Advisory Committee. The Chairman of the Committee may attend and participate in all sub-committee meetings, but shall not have the right to vote therein.

Article 2. The Vice-Chairman shall perform all the duties and have all the powers of the Chairman in any temporary absence of the Chairman.

Article 3. The Secretary shall keep a record of the proceedings of the Committee and a record of attendance at meetings and shall perform all other duties required by law, assigned by the Chairman, or otherwise provided for herein. As required by Chapter 52 Sections 5 and 6 of the General Laws, the Secretary shall, within ten days after the organizational meeting, file the specified reports of the Committee's officers and membership with the State Secretary, the Director of the Office of Campaign and Political Finance, the Secretary of the Republican State Committee, and the Town Clerk. Within ten days of any change in the list of officers, the Secretary shall file notice of the change with the Director of the Office of Campaign and Political Finance.

Article 4. The Treasurer shall qualify for his office by filing a written acceptance thereof with the Director of Campaign and Political Finance. The Treasurer shall have custody of all funds belonging to the Committee and shall make payments therefrom as appropriate and necessary. Payments exceeding \$50 in amount shall require approval of the Committee. The Treasurer shall keep and preserve detailed accounts as required by the General Laws and shall submit a report to each regular meeting of the Committee and to the Chairman at any time he may so request. (Ch 52 sec 5) (Ch 55 sec 5)

Article 5. The Corresponding Secretary shall serve notice of meetings to all members of the Committee and when appropriate, to the members of the State Committee in this district, shall conduct the correspondence of the Committee with its members and other Republican Organizations, and shall perform such other duties as may be assigned by the Chairman.

SECTION V. DUTIES OF STANDING SUB-COMMITTEES

Article 1. The Campaign Committee shall plan and execute campaign strategies to elect qualified Republicans to public office.

Article 2. The Fund-Raising Committee shall direct and conduct all financial drives and the handling of tickets and arrangements for any fund-raising functions. The Fund-Raising Committee shall be responsible for keeping accurate records of non-monetary contributions and for all expenditures in connection with any fund-raising event and shall furnish the Treasurer with a detailed account thereof, so that he may readily prepare any reports required by the State

Article 3. The Organization and Registration Committee shall recruit and maintain a network of neighborhood party workers for purposes of campaigning and voter registration and shall maintain up-dated lists and/or card files of voters with phone numbers.

Article 4. The nominating Committee shall suggest at least one name for all offices whenever an election is to be held within the Committee. The Nominating Committee shall act on all matters pertaining to vacancies, submitting names as appropriate. It is recommended that new Members be elected from the list of Associate Members who have served for at least one year.

Article 5. The Qualified Candidates Committee shall seek out and keep an up-to-date file of registered Republicans who are interested in public service and who would be effective town officials if elected by the voters or appointed by the Selectmen, and shall provide the Selectmen with names, as appropriate.

Article 6. The Advisory Committee shall assist the Chairman in planning the direction and activities of the Committee, shall consider all budgets and make recommendations for Committee action on them, and shall periodically, or at the request of the Chairman, audit the Treasurer's books and report to the Committee. The Advisory Committee shall keep the Committee fully informed of any action taken by it between meetings of the Committee.

SECTION VI. DUTIES OF MEMBERS

Article 1. It is the principal duty of every member of the Committee to promote the welfare of the Republican Party as the best available means of assuring good government, and to assist in the election of its candidates to office.

Article 2. Members must recognize that much of the Committee meeting discussion and decision is of a confidential nature, and that outside or premature revelation can be harmful to the welfare of the Committee and the Republican Party.

Article 3. Every member of the Committee shall attend its meetings and help conduct its work and activities. Failure to help and/or to attend regular meetings without reasonable cause shall be deemed refusal to serve and may be cause for removal from the Committee.

Article 4. In the event a Member or Associate Member feels that he cannot comply with the foregoing standards under DUTIES OF MEMBERS, he shall be expected to offer his resignation. Removal for cause may be by a 2/3 vote of at least a quorum of Members present at a meeting duly called for that purpose.

SECTION VII. GENERAL PROVISIONS

Article 1. Meetings The Chairman shall call, by due notice herein defined, not less than six meetings of the Committee each year, plus such additional meetings as he deems necessary. He shall call a meeting forthwith after receipt of a petition for the same signed by a quorum of members of the Committee. The rules of Parliamentary Procedure shall be those recommended for the conduct of town meetings by the Massachusetts Moderators Association, as set forth in the manual of parliamentary law entitled "Town Meeting Time."

Article 2. Due Notice. For purposes of these Bylaws, "due notice", shall mean a written notice sent by mail to all members at least seven days before the meeting is to be held, stating the time and place of the meeting and the business that is to come before the Committee. Announcement by the Chairman at any duly called meeting of the Committee that the next meeting will be held within seven days shall be deemed a waiver of the 7-days requirement pertaining to the notice by mail.

Article 3. Elections. All elections shall be by written ballot after due notice given. No election held after the organizational meeting prescribed in Section III Article 1 shall be held before the Nominating Committee has reported its nominations.

Article 4. Quorum. Six of the voting membership of the Committee shall constitute a quorum. A majority of those present and voting, if a quorum is present, shall be sufficient to pass all routine matters. If a quorum is not present, the Chairman shall cancel the business part of the Committee meeting.

Article 5. Amendments. These Bylaws may be amended at any regular meeting of the Committee by a 2/3 vote of those present and voting, a quorum being present, and due notice having been given. They shall be considered automatically amended by any amendment to the General Laws affecting the Committee, as if the amendment were voted by the Committee.

Article 6. Election of Delegates to Pre-Primary Convention. The Committee shall, upon receipt of notice from the Chairman of the Massachusetts Republican State Committee for the holding of a pre-primary convention, call a meeting for the purpose of electing delegates to such convention. Notice of such meeting shall be given to all members in accordance with Section VII Article 1. Each delegate shall be elected from the registered members of the Republican Party resident in Wilbraham. The Secretary of the Committee shall then, within 14 days after such meeting, but in no case no less than 14 days prior to the date appointed for the opening of the convention, notify the Republican State Committee of the names, addresses, and telephone numbers of such elected delegates. No vacancy shall be filled for any reason.

Article 7. These Bylaws shall take effect when adopted by a 2/3 vote of those present at a regular meeting of the Committee or a special meeting thereof called for the purpose, a quorum being present